

Unit 1 Assignment Pack - Student Version (Pass Only)

In this assignment, you will complete a short reflective log about a professional situation in a zoo, animal care, education, or workplace setting. The task is designed to help you reflect on professional behaviour, communication, teamwork, and time management.

Assignment Task

Write a short reflective log describing a professional situation you have experienced or observed. The situation may be real or simulated, and should relate to time management, teamwork, or communication in the workplace.

Choose one of the following scenarios:

- A moment of teamwork under pressure
- A scheduling conflict and how it was resolved
- A communication breakdown and what was learned from it

Your log should include:

- A clear description of the situation
- What you did, observed, or felt
- What went well, and what could have been improved
- A link to at least two key competencies from the professional framework, such as 1.1.1 Time Management and 1.2.3 Communicating with Others

Assessment Method

Format	Written reflective log of 400-600 words, or video/audio recording of 3-5 minutes
Grading	Pass/Fail

Two Simple Questions to Guide Learners

1.	What professional situation did you experience or observe in a zoo, animal care, education, or workplace setting?
2.	What did you learn from this situation, and which two zookeeper competencies does it link to?

Reflective Log Template

Section	Learner Notes
Situation	Describe what happened, where it happened, who was involved, and why it was relevant to professional zoo work.
Your role or observation	Explain what you did, observed, or felt during the situation.
What went well	Identify one or more things that worked well, such as communication, teamwork, organisation, or calm decision-making.
What could improve	Explain what could have been done better or what you would do differently next time.
Competency links	Link your example to at least two framework competencies, such as time management, teamwork, or communicating with others.
Learning	Summarise what this situation taught you about professional practice in a zoo setting.

Unit 1 Rubric and Assessor Feedback

Learner Submission Checklist

Item	Tick when complete
I described a relevant professional situation.	
I explained what I did, observed, or felt.	
I explained what went well and what could be improved.	
I linked my reflection to at least two professional competencies.	
My work is 400-600 words or 3-5 minutes if recorded.	

Grading Rubric - Pass/Fail

Criteria	Pass Requirements
1. Description of Situation	Clearly explains a relevant workplace situation.
2. Reflection and Insight	Shows thoughtful reflection, self-awareness, and learning.
3. Relevance to Framework	Links the experience to at least two framework competencies.
4. Clarity and Structure	The log is clearly written or spoken, well-structured, and easy to follow.
5. Length and Format	Meets the required word count or recording length and includes all required components.

Notes for Assessors

A Pass indicates the learner has shown basic reflective practice and can connect a workplace situation to professional zookeeper competencies. If any criteria are missing or incomplete, return the work with feedback for revision.

Suggested Feedback Box

Result	Pass / Not Yet Passed
Strengths	
Action needed, if any	